

## Invitation to contributors

The *Journal of Gambling Issues (JGI)* uses an online peer review site for all submissions: <http://mc.manuscriptcentral.com/camh-jgi>. Once you click this link, you will be directed to log in to your account, or create a new account. Although this web-based program is user-friendly, you can contact the *JGI* editor if you experience difficulty accessing or using the site.

We welcome contributions on gambling and gambling-related topics. Please note that manuscripts, except for **First person accounts** and **Opinion** papers, should include a 150-word abstract and references. Prospective authors should read the latest Invitation to Contributors document (always linked with the most current *JGI* issue) as this document is regularly updated.

### The review process

All peer-reviewed manuscripts (i.e., papers intended as **Feature, Research, Policy, Clinic**, Brief Report, and other peer-reviewed papers) are evaluated anonymously by at least two reviewers with expertise in the field of gambling studies to assess their value according to the criteria listed below. The editor mediates their assessments and makes the final decision. There are three possible outcomes:

1. The paper is accepted as is, or with minor revisions.
2. It is returned with reviewers' comments and an invitation to rewrite and resubmit for review.
3. It is rejected.

The authors of papers accepted for publication will receive an edited copy of their manuscript and must answer all queries and carefully check all editorial changes. Please note that there will be a deadline for response to queries. Authors are urged to observe the deadline because no corrections can be made after that date. Authors are responsible for the specific content of their manuscripts, including the accuracy of citations and references.

### Feature article

The *JGI* editor or the Editorial board makes specific invitations to chosen authors. All submissions are peer reviewed in confidence by at least two reviewers for their scientific merit and/or contribution to public debate in the field of gambling studies and then mediated by the editor.

## Research

We invite researchers to submit manuscripts that report new findings on gambling. All submissions are peer reviewed in confidence by at least two reviewers for their scientific merit and then mediated by the editor.

## Policy

We invite manuscripts that examine policy issues involving gambling. All submissions are peer reviewed in confidence by at least two reviewers and then mediated by the editor for their value in exploring how public life and policy are and have been affected by gambling.

## Clinic

All submissions are peer reviewed in confidence by at least two clinicians—mediated by the editor—for their soundness and value to practising clinicians.

## Brief Report

"Brief reports" quickly present research and clinical results to our readers. All brief reports will be peer-reviewed. We invite researchers and clinicians to submit recent analyses for publication as brief reports. See the following link for specifications:

<http://www.camh.net/egambling/briefreport.pdf>

## First person accounts

We request narratives about the experience of gambling and how it affects the writer and others, perhaps as family, friend, gambling staff, or clinician. Submissions will be reviewed in confidence by the editor and may be reviewed by the Editorial board for their value in making gambling issues come alive to the reader. **First person accounts** do not need abstracts or references.

## Opinion

These papers offer new understandings of gambling to our readers. Opinion papers are not peer reviewed. They are evaluated by the editor for their potential value in offering new ideas about gambling, and the *JGI* Editorial board may be consulted for their assessment of the paper's value.

## Reviews

These summaries and discussions of the value of gambling-related books, videos, DVDs, Web sites, movies, and other information modes are reviewed by the editor and may be reviewed by the Editorial board. All citations within the text must be included in a reference list.

## Letters to the editor

We invite signed letters discussing gambling topics. We cannot publish anonymous letters, those of a libellous nature, or those with ad hominem arguments. **Letters to the editor** are reviewed and chosen by the editor and members of the Editorial board. Letters are limited to 400 words of text and authors who are cited in a letter may be invited to respond. Each published letter will include the writer's first and last names, professional title(s) if relevant, city, province or state, country, and a statement of competing interests. (Please see section on competing interests below\* (see page 7).) Authors of letters to the editor should check that section before contacting us. Please visit:

<http://www.camh.net/egambling/letters/index.html>

## Manuscripts and abstracts

We support the manuscript style conventions of the American Psychological Association as presented in the *Publication manual of the American Psychological Association* (2001). Washington: Author. Some FAQs about this style are answered at <http://www.apastyle.org/faqs.html>. Papers that do not follow APA guidelines may be returned with a request to conform to this standard.

Manuscript text must be typewritten in 12-point Times New Roman typeface, and should be formatted with 1.25" margins on all four sides. Tables and figures may be formatted in font size 10. No font smaller than 10 points may be used anywhere in the manuscript. Please remove all headers, footers, and "Properties" fields (i.e., File => Properties => Summary) for these complicate making the paper anonymous to reviewers.

The first page as title page should have the title of the manuscript and the names, affiliations, addresses, and e-mail addresses of the authors. The second page goes to the reviewers and so for anonymity has only the manuscript title and the abstract. This abstract of 150 words or less should describe what was done, what was found, and what was concluded. This title and abstract page and the text should have nothing that indicates the identity of the authors. The bottom of the abstract page should list up to eight key words. The structured abstract format is acceptable, but not required. A structured abstract should minimally have **Objective, Methods (or) Design, Sample, Results, and Conclusion**.

## Citations and references

References and citations are formatted according to the *Publication manual of the American Psychological Association* (2001) with the exception that for ease of copyediting there should be no italics, no underlining, and no tabs in the references; the *JGI* will add these in the editing process. Papers that reference book chapters without the chapter's page numbers will be returned for completion. Ultimate responsibility for accuracy of citations rests with the authors. Some examples are given here (note the absence of italics, underlining, and tabs).

**Book**

Lesieur, H.R. (1984). *The chase: Career of the compulsive gambler* (2nd ed.). Rochester, VT: Schenkman Books, Inc.

**Book chapter**

Shaffer, H.J. (1989). Conceptual crises in the addictions: The role of models in the field of compulsive gambling. In H.J. Shaffer, S.A. Sein, B. Gambino, & T.N. Cummings (Eds.), *Compulsive gambling: Theory, research, and practice* (pp. 3-33). Lexington, MA: Lexington.

**Journal article**

Gupta, R., & Derevensky, J. (1997). Adolescent gambling behavior: A prevalence study and examination of the correlates associated with problem gambling. *Journal of Gambling Studies*, 14 (4), 319-345.

**Miscellaneous, including government publications**

Ontario Ministry of Health (1987, April). *Schedule of Benefits, Ontario Health Insurance Plan*. Kingston, Ontario: Author.

**Conference, meeting, or symposium presentation**

Ganzer, H. (1999, June). A seven session group for couples. Paper presented at the 13th National Conference on Problem Gambling, Detroit, MI.

**Newspaper article****If signed:**

Brehl, R. (1995, June 22). Internet casino seen as big risk. *The Toronto Star*, pp. D1, D3.

**If unsigned or the author's name is unavailable, begin with the title:**

Man gambled crime returns at casino. (1996, February 9). *The Christchurch Press*, p. 32.

**Electronic source, non-journal**

Brown, S., & Coventry, L. (1997, August). *Queen of hearts : The needs of women with gambling Problems* [Internet]. Financial and Consumer Rights Council. Retrieved September 7, 2004, from <http://home.vicnet.net.au/~fcrc/research/queen.htm>.

**Electronic source, journal**

Blaszczynski, A. (2000, March). Pathways to pathological gambling: Identifying typologies. *Electronic Journal of Gambling Issues: eGambling*, 1. Retrieved April 19, 2005 from <http://www.camh.net/egambling/issue1/feature/index.html>.

**Tables**

When submitting tables, indicate in the text the approximate position of each table with two hard returns and dotted lines above and below each location, as illustrated here.

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Table 1 about here  
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Please submit your manuscript with the tables in order at the end of the work after the references.

**Graphs and illustrations**

Authors whose manuscripts include graphs or illustrations should communicate with the editor regarding submission formats and standards.

**Abbreviations**

Well-known abbreviations (e.g., DNA, EKG) may be used without definition; all others must be defined when first used. Measurements should be stated first in metric units and then, if desired, using British, American, or other local equivalents in parentheses. Example: "The two casinos are 10 km (6 miles) apart." Other units of measurement should be used in accordance with current custom and acceptability. Generic names of drugs are preferred; a proprietary name may be used if its generic equivalent is identified.

**Information about authors, accountability, and ethics**

The *JGI* is like other peer-reviewed journals in requiring that all papers be submitted with information about: (a) how to contact the first author and details about the authors' professional backgrounds, (b) specifics on the division of labour among the authors in writing the paper, and (c) details about the ethical review process that preceded the research.

We ask authors to include the following eight items of information at the end of the paper, after the references or the tables/figures, whichever come last:

1. For each author's credit line (these go just below the article's title), please include
  - a) name as each author wishes it to appear, but without titles (i.e., no PhD, MA, CPsych—these will be included in the **For correspondence** part for the first author and in the brief career bios for the other authors);
  - b) institution(s)—but please be economical here—two institutions should be enough, and one is better;
  - c) city, province/state, country;
  - d) e-mail address for the first author if a hyperlink is OK (this will be omitted if you prefer).
2. Please include contact information for the *first* author only, to go in the **For correspondence** part. (Any of these items 2a) through 2g) may be omitted **for personal or security reasons**—we value your security.) This should include:
  - a) your name as you wish it to appear, along with academic and other titles (e.g., MA, PhD, QC, CPsych);
  - b) one institution/affiliation;
  - c) complete mailing address, including postal code/zip code;
  - d) phone number;
  - e) fax number;
  - f) Web site or URL, if applicable;
  - g) E-mail address.
3. For each author, please include a brief 150-word maximum career bio (shorter is OK). These brief career bios may include academic and other titles.
4. If there is more than one contributor, please briefly summarize the role of each in preparing the article. Good examples are in the *British Medical Journal*. See <http://bmj.bmjournals.com/cgi/content/full/328/7452/1339> and search on Contributors. (However, we do not ask for a guarantor; please disregard this portion of the *BMJ* article.)

5. For each author, include a statement of competing interests. These are defined as situations where an author's relationship to a funding/financing agency or a membership "might be fairly construed as exposing them to potential" competing interests. (Quote from the 1997 Farmington Consensus, International Society of Addiction Journal Editors.) A brief mention is (usually) sufficient. Some examples are shown here:

**Competing interests:** DR is Director of Research, Tasmanian State Lottery.

**Competing interests:** None declared.

6. Include ethics approval information, if applicable. Describe ethics committee approval for research in which human or animal subjects are involved. Please include

a) the name of the ethics committee and affiliation;

b) the identifying title of the project and/or number or code of the project as considered by this ethics committee;

c) the date of final ethics approval;

d) the ethics approval references for each research project if data from several were combined in the paper.

An example:

**Ethics approval:** The University of Toronto Ethics Review Committee for Human Research approved on December 20, 2001, the research project "Project MATCH with adolescents who report gambling problems" (DPSYCH-0473).

In cases where no human or animal subjects were involved, the following suffices:

**Ethics approval:** Not required.

7. Include all funding sources. List each author (initials are appropriate) and the funding utilized in preparing the article. Please feel free to make this as simple and direct as possible. The majority of articles will list an author's principal position as his or her only funding source. NB: If you list funding here there is no need to include it in the **Acknowledgements**, which may then be dedicated to thanking individuals and others. Here is a complicated example; most will be much simpler:

**Funding:** JR and WS are employed at the British Gambling Centre, London School of Economics. WS used a grant from the Nevada Gaming Industry Research Council. PF used a Home Counties Graduate Award.

8. Please declare:

a) whether this paper is now or has been considered for publication elsewhere (only papers that are not under consideration for publication will be accepted for review);

b) whether a significant portion of this paper has either been published before or is currently being considered by another journal for publication (in either case, please submit copies of the papers);

c) whether a version of this paper has been presented at a conference (if so, please give full reference information as described above in the references section).

Thank you for submitting your paper to the *JGI*. We welcome your comments.

Daryl Boshart, editor

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